

**Northern Essex Community College
Early Childhood Education Program**

FACT SHEET

The following information is important for students pursuing an Associates Degree in Early Childhood Education. Follow the recommended sequence of courses and procedures:

- ECE101/ECE181 (corequisite)
Students enrolled in ECE101 must take ECE181 (Field Placement I) simultaneously or request a waiver if they have 6 months or more of work experience in the field.
- Waiver procedure (For Field Placement I/II)
Students must submit documentation of work experience to ECE Faculty or ECE Coordinator. The documentation and waiver form are completed and reviewed for approval by either ECE coordinator or designated department personnel.
- ECE111: Preschool Curriculum should be taken before other curriculum courses (ECE201, 202, 203).
- Students taking ECE201, 202, and 203 should have opportunities for classroom experiences available. Therefore, ECE182 (Field Placement II) should be taken simultaneously by all pre-service students. Students with work experience in the field can request a waiver for ECE182 following the waiver procedure described above.
- Field Placement I/II Registration Options: Field placements are typically scheduled for Friday mornings. If a student needs to be assigned on another day, the student must contact the ECE Coordinator to make alternate arrangements. An advisor can override the schedule conflict with a notation on the registration form (cc. Gail Feigenbaum).
- CORI/SORI Information Checks: All students who register for a practicum or field placement course will receive a CORI/SORI form that must be completed and returned to the Enrollment Services office before the student can be assigned their placement.
- Transfer Information: Students planning to transfer to a four-year institution will need to pass the *Communications and Literacy Skills Test* of the Massachusetts Tests for Educator Licensure (MTEL) before they will be accepted into an education program at a four-year college or university. NECC offers a preparation course for the CLST. For more information on the MTEL preparation course, contact Erin O'Brien, Coordinator for Careers in Teaching Center (978) 738-7436.
- Immunization Forms must be completed and submitted for all students assigned to Field Placements and Practicum sites. All full-time students are sent an immunization form automatically to meet state requirements. Part-time students enrolled in ECE181, ECE182, ECE271 and ECE272 will also receive an immunization form. Students cannot begin field placement and practicum assignments until the required immunization form is completed and submitted. Return the completed immunization form to:

Student Records - Ourania Behrakis Student Center
Northern Essex Community College
100 Elliott Street, Haverhill, MA 01830
FAX # (978) 556-3160

Please contact Gail Feigenbaum, ECE Coordinator with any questions:

Telephone #: (978) 556-3831
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