

AGREEMENT
BETWEEN
NORTHERN ESSEX COMMUNITY COLLEGE
AND
MASSACHUSETTS BAY COMMUNITY COLLEGE

FOR COOPERATIVE DISTANCE EDUCATION PROGRAM INVOLVING THE
SLEEP TECHNOLOGY CERTIFICATE
GRANTED BY NORTHERN ESSEX COMMUNITY COLLEGE

WHEREAS Massachusetts Bay Community College recognizes Northern Essex Community College at the (associate's level).

In turn, Massachusetts Bay Community College (MassBay) recognizes that entry-level positions are available in a wide range of disciplines in the health field. Accordingly, MassBay desires to develop articulation agreements with other colleges to serve its constituents and to facilitate transfer opportunities for its graduates who want to pursue a certificate or associate's degree in order to enter, or advance in the employment market at a higher level.

Given the potential of the labor market and working collaboratively on this program, it is only fitting that Northern Essex Community College and MassBay Community College form an articulation agreement. Both institutions are regionally accredited with long histories in higher education. This agreement will make opportunities for continuation and/or advancement accessible to a wider student population in the surrounding communities.

SUMMARY STATEMENT

This agreement will provide graduates with a Certificate in Sleep Technology from Northern Essex Community College.

TERMS AND CONDITIONS

Administrative Matters:

At least one academic, administrative or faculty member from each institution will be appointed to act as agents for the implementation of this agreement, to serve as primary contact persons, and to communicate any changes to this agreement to the respective faculty members, advisors, admissions counselors, and others to whom the information is pertinent. Responsibility for oversight of this agreement rests with the President of Northern Essex Community College or designee and the Provost or designee at MassBay Community College.

Both parties agree to communicate annually regarding any changes in their respective programs that may affect this agreement.

Northern Essex Community College and MassBay Community College agree to collaborate in the areas of publicity, marketing, recruitment and transfer efforts as follows:

- All announcements, publicity, marketing, and recruitment activities by either institution relative to the articulation agreement will be done following a plan collaboratively developed and agreed to by both parties.
- To facilitate both student services and program planning, both institutions will develop collaboratively a process that enables the identification of students who plan to transfer under this agreement.
- Faculty and staff at both institutions will share information in this agreement with interested and qualified students, and both institutions will provide counseling and advising to students and prospective students.
- NECC will provide MBCC's Admissions Office with a Sleep Technology Program enrollment packet for students interested in the Certificate in Sleep Technology Program.
- When seeking to transfer to NECC, students must submit a completed NECC application along with their high school diploma or GED to NECC through the MBCC Admission Office.
- If appropriate, new students must complete the College Board's Computerized Placement Tests (CPTs) at MBCC. Results will be forwarded to NECC's Office of Assessment.
- NECC will send acceptance letters to all students accepted in the NECC Sleep Technology Program.
- All students will be matriculated in the Sleep Technology Program at NECC.

Student Admissions and Enrollment Guidelines:

All MassBay Community College graduates must complete the Northern Essex Community College admissions process, including filling out a regular application for admission, providing official transcripts from all institutions attended, and any other documents that may be required.

Northern Essex Community College will accept up to 7 credits towards the requirements for the Certificate in Sleep Technology. Acceptance of transfer credits is subject to the condition that students earn a grade of C or higher in the courses identified below. Should a student desire to substitute any course/requirement taken at MassBay Community College for a requirement listed on the attached curriculum guide, the student must first obtain permission from the transfer advisor at Northern Essex Community College.

COURSE COORDINATION

- MBCC students enrolled in the Sleep Technology Program will complete the general education courses at MBCC.
- Didactic components of the Sleep Technology theory (PSG-prefix) courses will be offered using online and hybrid models. MBCC students may choose to enroll in these

online and hybrid course offerings, or choose face-to-face course offerings at the Lawrence campus of NECC.

- Until such time as a sleep laboratory facility that is appropriate for educational experiences and is mutually satisfactory to both MBCC and NECC is available in the greater Boston area, the laboratory portions of the Sleep Technology courses, PSG 101 and 102, will be performed at NECC in a compressed format during Saturdays, or at another time convenient for MBCC students so long as this time supports the integrity of the learning experience as determined by the Program faculty.
- NECC will identify and contract for clinical sites and employ faculty to oversee the clinical (experiential learning) portions of the Sleep Technology Clinical courses, PSG-110 and PSG-111.

Certificate Offered: Sleep Technology

Curriculum of Study Summary:


NECC Required Course	Credits	MBCC Equivalent Course	Credits
BIO101 Human Biology I	3	BI113 Essentials of Anatomy & Physiology	3
BIO102-Human Biology Lab	1	BI118 Elements of Microbiology	1
ENG 101 English Composition I	3	EN101 Freshman English I	3
Total Credit Hours	7		7

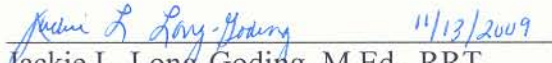
TERMS, AMENDMENTS AND TERMINATION

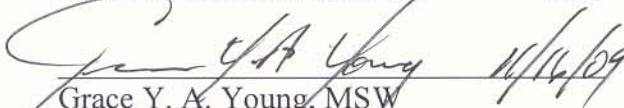
This agreement shall continue for a period of **three (3)** years. This agreement may be renewed for up to **three (3)** years with the mutual consent of the parties. This agreement may be terminated by either party for any reason upon written notice to the other with at least one semester notice prior to the effective date of termination or, if a violation of the agreement occurs, may be terminated upon written notice. This Agreement is not assignable and may not be amended, revised or modified, except in writing executed by all parties. If the agreement is terminated for any reason prior to the end of the effective period, MassBay Community College students who were accepted into or enrolled in the articulated program prior to the termination of this agreement will be given three (3) additional years to enroll in, or complete, their Bachelor of Science in Business Administration degree at Nichols College under this agreement.

Northern Essex Community College



David Hartleb, JD
President Date

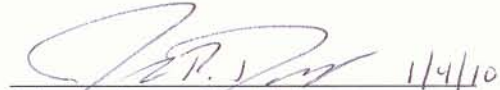

Lane Glenn, Ph.D.
Vice President of Academic Affairs Date

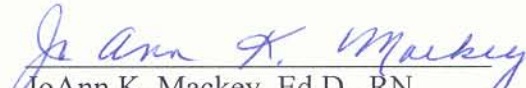

Jackie L. Long-Goding, M.Ed., RRT
Dean of Health Professions Date


Grace Y. A. Young, MSW
Dean of Academic Advising, Transfer, and
Articulation Date

Massachusetts Bay Community College


Carole M. Berotte Joseph, Ph.D.
President Date


John R. Donnelly, Ph.D.
Provost Date


JoAnn K. Mackey, Ed.D., RN
Dean of Health Sciences Date