

STUDENT NAME: _____

NECC ID: _____

Your 2022 - 2023 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called **verification**. Federal regulations require the Financial Aid Office to verify the information that you reported on your FAFSA before awarding/dispersing financial aid. Based on the information you provide, additional information may be required, your FAFSA may be corrected and/or any offer of aid may be adjusted. All financial aid will be held until verification is complete.

DIRECTIONS: Please submit the form, signed and dated, with all required signatures. Signatures must be handwritten, and cannot be digital/electronic/typed signatures. Attach any required documents. Forms should be submitted through secure form submission at: <https://www.necc.mass.edu/afford/apply-for-aid/financial-aid-forms/secure-form-submission/> or submitted in person to the Financial Aid Office in Haverhill (SC 104) or Lawrence (L 151).

Please contact the Financial Aid Office at financialaid@necc.mass.edu if you have any questions or concerns about the information on this form.

SECTION A: STUDENT’S HOUSEHOLD INFORMATION

DIRECTIONS: List all of the people in your household who fit the descriptions below.

- **Yourself**
- **Your spouse**, if you are married
- **Your children**, include children who meet either of these standards (even if they do not live with you) **IF YOU WILL PROVIDE MORE THAN HALF OF THEIR SUPPORT** from July 1, 2022, through June 30, 2023 **OR** if the child would be required to provide your financial information if they were completing a FAFSA for 2022 – 2023.
- **Other people or your children age 24 or older** if they now live with you (and your spouse if applicable) **AND** you (and your spouse) provide more than half of their support **AND WILL CONTINUE** to provide more than half of their support through June 30, 2023. *A Proof of Dependents form must be submitted if you list anyone in this category.*

FULL NAME	AGE	RELATIONSHIP TO STUDENT	COLLEGE or UNIVERSITY For 2022-2023 Enrollment	Will be Enrolled at Least Half Time
Example: Your Name	25	Self	NECC	Yes

Attach a separate sheet if more lines are needed.

SECTION B: 2020 EARNED INCOME INFORMATION

PART 1: STUDENT’S INCOME INFORMATION TO BE VERIFIED - Check the box that applies to your filing status and submit all required documentation. The options for student non-filers are continued on page 2.

- I filed a 2020 federal tax return and have provided documentation of filing by (check one of the following):
- _____ Use of the IRS data retrieval tool (DRT) on the 2022 - 2023 FAFSA to transfer my 2020 tax return information
 - _____ Submitting a copy of my 2020 federal income tax return, signed, with all schedules
 - _____ Submitting a copy of my 2020 federal return transcript from the IRS at www.irs.gov/individuals/get-transcript

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- I did not file a 2020 federal tax return, I was not required to file, and I had -0- income from work or self-employment in 2020. You must provide a **Verification of Non-filing Letter** from the IRS (www.irs.gov) that indicates a 2020 IRS income tax return was not filed. If you are unable to obtain a Verification of Non-filing Letter, please contact your financial aid counselor.

FOR NON-FILERS WITH INCOME ONLY: Spouse's Employer/Source of Income	List Amount of Income	W-2 or Equivalent Provided? (Yes or No)

Attach a separate sheet if more lines are needed.

PART 2: SPOUSE'S INCOME INFORMATION TO BE VERIFIED – IF STUDENT IS MARRIED - Check the box that applies to your filing status and submit all required documentation.

- I filed a 2020 federal tax return as Married, Filing Jointly with the student and have provided documentation of filing with the student.
- I filed a 2020 federal tax return separately from the student and have provided documentation of filing by (check one of the following):
 _____ Submitting a copy of my 2020 federal income tax return, signed, with all schedules
 _____ Submitting a copy of my 2020 federal return transcript from the IRS at www.irs.gov/individuals/get-transcript
- I did not file a 2020 federal tax return, I was not required to file, and I had -0- income from work or self-employment in 2020. You must provide a **Verification of Non-filing Letter** from the IRS (www.irs.gov) that indicates a 2020 IRS income tax return was not filed. If you are unable to obtain a Verification of Non-filing Letter, please have the student contact a financial aid counselor.
- I did not file a 2020 federal tax return, I was not required to file and I had income from the following sources in 2020. List below the names of all employers, the amount earned from each employer in 2020, and whether an IRS W-2 form or an equivalent document is provided. List every employer even if the employer did not issue an IRS W-2 or other form. All W-2s or equivalent documents received must be attached. You must provide a **Verification of Non-filing Letter** from the IRS (www.irs.gov) that indicates a 2020 IRS income tax return was not filed. If you are unable to obtain a Verification of Non-filing Letter, please have the student contact a financial aid counselor.

FOR NON-FILERS WITH INCOME ONLY: Spouse's Employer/Source of Income	List Amount of Income	W-2 or Equivalent Provided? (Yes or No)

Attach a separate sheet if more lines are needed.

SECTION C: CERTIFICATION AND SIGNATURES: Each person signing this worksheet certifies that all of the information reported is complete and accurate as of the date signed. **Signatures must be handwritten in pen and not digital/electronic/typed signatures.**

 Student Signature Date

 Spouse's Signature, if applicable Date

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sent to prison, or both.