



Northern Essex Community College Student Government Association

How many Meeting called to order by President, Samantha Cook
Date | Time: 4/2/2020 4:32 PM **Total Voting Members:** 5 **Quorum:** Yes

Roll Call: Secretary, Chloe Upham conducted the roll call. The following individuals were present:

Executive Board Attendance

- ✓ President: Samantha Cook
- ✓ Acting Vice President of the Lawrence Campus: Rosielis Herrera Berroa
- ✓ Vice President of the Haverhill Campus: Courtney Morin
- ✓ Secretary: Chloe Upham
- ✓ Parliamentarian (Vacant)
- ✓ Programming Chair of the Haverhill Campus: (Vacant)
- ✓ Programming Chair of the Lawrence Campus: (Vacant)
- ✓ Marketing Chair: (Vacant)
- ✓ Treasurer: (Vacant)

General Member Attendance

- ✓ Felipe Sención

Non-Voting Board Attendance (8)

Guests In Attendance

- ✓ Advisor: Stephanie Haskell
- ✓ Chair of the Executive Committee and All Club Assembly: Sheila Muller
- ✓ Ernie Greenslade, Commencement Committee Chair, egreenslade@necc.mass.edu
- ✓ Susan Shain, Commencement Committee Chair, sshain@necc.mass.edu
- ✓ Janice Rogers, Commencement Committee Chair, j1rogers@necc.mass.edu

Invited Speaker/Open Forum

Ernie Greenslade

egreenslade@necc.mass.edu

1. The Commencement Committee has been researching what other colleges are doing for commencement, as it is not likely Commencement will be held on May 16th. They are looking for ideas for a virtual commencement or other way to celebrate graduating students.
2. They are thinking of having a virtual, asynchronous celebration in August. One possibility could have it on a website such as President Lane's remarks, recognition of grads, and many other parts. The other possibility is that each graduate could receive a celebration package (cap, diploma, gift from alumni, etc.).
3. President Lane is thinking of allowing 2020 grads to walk at the 2021 Commencement.
4. Students who participate in graduation pay for their cap and gowns.
5. She would like to come back and talk to SGA with more information about budgeting and ideas of what to put in the packages.

Janice Rogers

j1rogers@necc.mass.edu

1. The Commencement Committee is looking away from large in-person gatherings, due to the current COVID-19 pandemic.

Sheila Muller

smuller@necc.mass.edu



1. Sheila suggests sending an announcement on Navigate to graduating students and encourage them to join an SGA open forum to discuss their opinions on Commencement and graduation. She would like to see caps and gowns in the celebration boxes instead of just caps so that students can take pictures with them and have them.
2. The All College Assembly has been cancelled for right now.

Open Forum

1. It was discussed that caps and gowns should not be part of the surprise package, as students will need to inform the college of their specific gown and cap size.
2. Courtney asked the Executive Committee about whether NECC will follow the pass/fail method that other colleges are doing. Sheila believes Bill Heineman is steering away from pass/fail due to underlying reasons. Bill Heineman has asked staff to take into consideration to be more lenient with grading and deadlines as students are struggling with financial burdens, loss of jobs, etc.
3. Students who are having issues with strict professors can contact the chairs or deans of the academic areas.
4. Returning students who are in good standing with the college will be able to register themselves for classes through Navigate.
5. There is still discussion about whether to run summer classes as only online, but there has not been any final decisions about cancelling classes.
6. Classes will still end on May 11th, but the withdrawal and registration dates have been updated.

Approval of Minutes

There were no minutes approved at this meeting.

Moved by: N/A

Seconded by: N/A

Voting results: N/A

Minutes for all meetings are posted on our SGA Facebook page.

Executive Committee Reports: *(Briefly State in 1 minute or less)*

President: Samantha Cook

00310966@student.necc.edu

1. No report

Vice President of the Haverhill Campus: Courtney Morin

00300162@student.necc.edu

1. No report

Acting Vice President of the Lawrence Campus: Rosielis Herrera Berroa

00297787@student.necc.edu

1. No report

Treasurer: VACANT

00000000@student.necc.edu

- 1.

Secretary: Chloe Upham

00310660@student.necc.edu

1. No report

Programming Chair of Lawrence: VACANT

00000000@student.necc.edu

- 1.



Programming Chair of Haverhill: VACANT

1.

00000000@student.necc.edu

Marketing Chair: VACANT

1.

00000000@student.necc.edu

Parliamentarian: VACANT

1.

00000000@student.necc.edu

Committee Reports

Constitution Committee

1. The committee meetings were interrupted due to the pandemic, which has set back deadlines. These meetings are open to all students, and if students are interested they can reach out to SGA for more information.

Transportation Committee

1. There is nothing to report, as there has not been shuttle transportation on campus due to the campus shut down.
2. Courtney moves to disband the Transportation Committee for the Spring 2020 semester, Roselis seconded, the motion passed unanimously.

Election Committee

1. Rosielis will be meeting with Stephanie to finalize the timeline of elections.

Tabled Business

1. Elections Timeline
 - a. SGA needs to rework this timeline and discuss as a group how to move forward with this.
 - b. Students will fill out an interest form with their name and student ID, they will then receive a virtual petition and need to get 50 virtual signatures, and will be added to the ballot.
 - c. Samantha thinks it would be helpful to outline ways for students to contact their fellow classmates as well as solidifying all of the dates.
 - d. Stephanie and Rosielis will be meeting together to discuss a final timeline and other information that will be sent to students.
2. OER Campaign
 - a. Stephanie created an OER Campaign Google Doc form. SGA will be promoting OER resources on social media, but are still waiting to hear back from Susan Tashijan.
3. Blackboard Page
 - a. Courtney has not heard back from the faculty about finalizing the page. She will be reaching out and letting them know we want the page to be public to all students.
 - b. Stephanie was having issues updating the SGA website, so she reached out to the necessary faculty members and asked for help in fine tuning the updates and fixing some errors.
4. Class Gift



- a. Courtney is working on compiling the top 10 choices for the class gift. SGA will look into the myNECC Portal, the weekly blast email, and Blackboard for advertising the class gift survey.
 - b. Dr. Mezquita reached out to Stephanie and let her know that she is able to set up a Zoom meeting with SGA to discuss any important matters. Stephanie will reach out to the Commencement Committee about the SGA Class Gift as well as email Dr. Mezquita to set up a meeting.
5. End of Year Celebration
- a. Since it will not be possible to hold an end of year celebration, Samantha had an idea that we hold a virtual meeting with a presentation thanking faculty. Courtney suggested holding off on cancelling the celebration and possibly holding it during the summer.
 - b. Stephanie suggested that since SGA has ordered all the promotional items that SGA can send a small gift to each of the faculty on the End of Year Celebration guest list.

New Business

1. Remote Learning
 - a. SGA members shared their experiences about switching gears to virtual learning.
2. COVID-19 Concerns/Resources
 - a. SGA will begin promoting resources on our social media pages to students that may be struggling or need support.
 - b. Courtney has heard that the UMASS colleges have switched to the pass/fail method as well as other community colleges. Samantha thinks this topic is something that would be useful to bring to the SAC meeting and get the feedback from students at other universities.
3. SAC Meeting
 - a. The SAC meeting will be held on April 7th at 5pm. Anyone can attend the meeting using:
<https://zoom.us/j/9428624752>

Advisors Report

1. No report

Trustee Report

1. It was voted that the class fee increase of \$6 per credit and the facility fee was increased by \$20, which will be instituted in the Fall 2020 semester. However, there is talk that these amounts are preliminary and will be discussed further in the summer. Additionally, these are the same amount that it was increased last year.
2. Sheila noted that the CARES Act was approved, so community colleges may be getting more funding due to the current situation. NECC will be getting an undetermined portion of that. Since NECC has lost some revenue due to COVID-19, so the fees may increase.

Announcements

1. SGA Vacant Positions
 - a. Parliamentarian
 - b. Treasurer
 - c. Programming Chair (Haverhill & Lawrence)
 - d. Marketing Chair



2. Student Advisory Council Meeting: April 7th, 5pm, Zoom: <https://zoom.us/j/9428624752>

Next Meeting / Adjournment

The next SGA meeting will be on Thursday, April 9th at 4:00 P.M. and will be held on Zoom.

Courtney motioned to adjourn the meeting at 6:08 P.M., Rosielis seconded, the motion passed unanimously.