

STUDENT NAME: _____

NECC ID: _____

Your 2021 - 2022 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called **verification**. Federal regulations require the Financial Aid Office to verify the information that you reported on your FAFSA before awarding/dispersing financial aid. Based on the information you provide, additional information may be required, your FAFSA may be corrected and/or any offer of aid may be adjusted. All financial aid will be held until verification is complete. For questions regarding the verification process or completion of this form, please contact the financial aid office at financialaid@necc.mass.edu.

DIRECTIONS: Please submit the form, signed and dated, with all required signatures. Signatures must be handwritten, and cannot be digital/electronic/typed signatures. Attach any required documents. Forms should be submitted through secure form submission at: <https://www.necc.mass.edu/afford/apply-for-aid/financial-aid-forms/secure-form-submission/>.

SECTION A: STUDENT'S HOUSEHOLD INFORMATION

DIRECTIONS: List all of the people in your household who fit the descriptions below.

- **Yourself**
- **Your spouse**, if you are married
- **Your children**, include children who meet either of these standards (even if they do not live with you) **IF YOU WILL PROVIDE MORE THAN HALF OF THEIR SUPPORT** from July 1, 2021, through June 30, 2022 **OR** If the child would be required to provide your financial information if they were completing a FAFSA for 2021 – 2022.
- **Other people or your children age 24 or older** if they now live with you (and your spouse if applicable) **AND** you (and your spouse) provide more than half of their support **AND WILL CONTINUE** to provide more than half of their support through June 30, 2021. *A Proof of Dependents form must be submitted if you list anyone in this category.*

FULL NAME	AGE	RELATIONSHIP TO STUDENT	COLLEGE or UNIVERSITY For 2021-2022 Enrollment	Will be Enrolled at Least Half Time
Example: Your Name	25	Self	NECC	Yes

Attach a separate sheet if more lines are needed.

SECTION B: EARNED INCOME INFORMATION

PART 1: STUDENT'S INCOME INFORMATION TO BE VERIFIED - Check the box that applies to your filing status and submit all required documentation. The options for student non-filers are continued on page 2.

- ☐ I filed a 2019 federal tax return and have provided documentation of filing by (check one of the following):
- _____ Use of the IRS data retrieval tool (DRT) on the 21-22 FAFSA to transfer my 2019 tax return information
 - _____ Submitting a copy of my 2019 federal return transcript from the IRS at www.irs.gov/individuals/get-transcript
 - _____ Submitting a copy of my 2019 federal income tax return, signed, with all schedules

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- ☐ I did not file a 2019 federal tax return, I was not required to file, and I had -0- income from work or self-employment in 2019. You must provide a **Verification of Non-filing Letter** from the IRS (www.irs.gov) that indicates a 2019 IRS income tax return was not filed. If you are unable to obtain a Verification of Non-filing Letter, please contact your financial aid counselor.
- ☐ I did not file a 2019 federal tax return, I was not required to file and I had income from the following sources in 2019. List below the names of all employers, the amount earned from each employer in 2019, and whether an IRS W-2 form or an equivalent document is provided. List every employer even if the employer did not issue an IRS W-2 or other form. All W-2s or equivalent documents must be attached. You must provide a **Verification of Non-filing Letter** from the IRS (www.irs.gov) that indicates a 2019 IRS income tax return was not filed. If you are unable to obtain a Verification of Non-filing Letter, please contact your financial aid counselor.

FOR NON-FILERS WITH INCOME ONLY: Spouse's Employer/Source of Income	List Amount of Income	W-2 or Equivalent Provided? (Yes or No)

Attach a separate sheet if more lines are needed.

PART 2: SPOUSE'S INCOME INFORMATION TO BE VERIFIED – IF STUDENT IS MARRIED - Check the box that applies to your filing status and submit all required documentation.

- ☐ I filed a 2019 federal tax return as Married, Filing Jointly with the student and have provided documentation of filing with the student.
- ☐ I filed a 2019 federal tax return separately from the student and have provided documentation of filing by (check one of the following):
 _____ Submitting a copy of my 2019 federal return transcript from the IRS at www.irs.gov/individuals/get-transcript
 _____ Submitting a copy of my 2019 federal income tax return, signed, with all schedules
- ☐ I did not file a 2019 federal tax return, I was not required to file, and I had -0- income from work or self-employment in 2019. You must provide a **Verification of Non-filing Letter** from the IRS (www.irs.gov) that indicates a 2019 IRS income tax return was not filed. If you are unable to obtain a Verification of Non-filing Letter, please have the student contact a financial aid counselor.
- ☐ I did not file a 2019 federal tax return, I was not required to file and I had income from the following sources in 2019. below the names of all employers, the amount earned from each employer in 2019, and whether an IRS W-2 form or an equivalent document is provided. List every employer even if the employer did not issue an IRS W-2 or other form. All W-2s or equivalent documents received must be attached. You must provide a **Verification of Non-filing Letter** from the IRS (www.irs.gov) that indicates a 2019 IRS income tax return was not filed. If you are unable to obtain a Verification of Non-filing Letter, please have the student contact a financial aid counselor.

FOR NON-FILERS WITH INCOME ONLY: Spouse's Employer/Source of Income	List Amount of Income	W-2 or Equivalent Provided? (Yes or No)

Attach a separate sheet if more lines are needed.

SECTION C: CERTIFICATION AND SIGNATURES: Each person signing this worksheet certifies that all of the information reported is complete and accurate as of the date signed. **Signatures must be handwritten in pen and not digital/electronic/typed signatures.**

Student Signature _____ Date _____

Spouse's Signature, if applicable _____ Date _____

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sent to prison, or both.