

COLLEGE
APPLICANTS



**CRITERIA CHECKLIST FOR ASSOCIATE
DEGREE IN NURSING (ADN) APPLICANTS**
For September 2022 Admission
DEADLINE FOR APPLICATIONS – JULY 20, 2022

Dear Student:

This checklist will enable you to create a personal record of the documents/activities that you have completed towards applying to the Nursing program.

Admission Information:

Admission to the Nursing Program is competitive and seats are limited. Beginning the 4th Monday in September AND after meeting all requirements (criteria and any waiver decisions), you will need to meet with an advisor to complete a Change of Major/Action Forms to be considered for admission. Seats fill quickly for program admission and the primary waitlist. Further qualified applicants will be placed on an extended waitlist however we encourage you to explore other health program options. The information below reflects the MINIMUM standards and requirements to be considered for admission.

Academic Advising:

Individuals interested in applying to the Nursing Program are encouraged to review with an advisor to answer questions.

- APPLICATION FOR ADMISSION TO NECC** (applies to all new students or unenrolled at NECC during the prior three (3) years. **Major Choice: General Studies: Health Specialization, Interest in Associate Degree Nursing.**
- Official **high school transcript(s)** showing evidence of high school graduation, or the equivalent with passing GED or HiSET scores.
- Official college transcript(s) if transfer credits are being requested. Any course transferred must have a grade of "C" or higher (see below regarding sciences)
- All **sciences** regardless of where the sciences were taken that are being used to meet the Criteria for the ADN Program can only be taken a total of **two times each** to make the required "B" or higher grade.
- Two science courses**, one of which must be either **College Chemistry with Laboratory**, or **Physiological Chemistry with Laboratory** or higher **at the college level** with a grade of "B" or higher.

The second science course must be Anatomy and Physiology I with laboratory, completed at the college level, with a grade of "B" or higher. All sciences that are required, as part of the program must be completed within five (5) years prior to the anticipated start date of the nursing program to count as credits towards completing the program.
- If sciences are more than 5 years old, they must be retaken to meet nursing program admission standards AND to meet the program requirements for other coursework e.g. nursing pre-requisites.**
- Must attend a **Mandatory Nursing Information Session** prior to the application deadline. For Information Session dates, go to - the [Health Information Sessions](#) webpage on the NECC website. These may be offered remotely or live/in person.

NECC Assessment Placement Completed

To obtain the assessment schedule call the Academic Placement & Testing Center please visit the [website](#), to check the [Accuplacer Test Dates](#) . Assessment results must indicate that the applicant does not need to take any of the following courses:

College Reading, Reading Writing and Reasoning, Writing Fusion, or Foundations of Algebra.

Reading Assessment completed on _____.

Writing Assessment completed on _____.

Mathematics Assessment completed on _____.

NOTE: High School GPA for Math, Reading, and Writing WILL NOT meet the criteria for acceptance in the program.

- Completion of the Test of Essential Academic Skills (TEAS) within the last 5 years (MUST BE TAKEN AT NECC – see [website: https://www.necc.mass.edu/engage/aptc/](https://www.necc.mass.edu/engage/aptc/) or transferred in from another institution only if proctored with Proctorio) with a minimum score of 58% on the individual score and the following scores on the sub-scales: See attached TEAS FACT SHEET.**

TEAS Reading	69%
TEAS Mathematics	63%
TEAS Science	45%
TEAS English	60%

Only 2 attempts to obtain above scores allowed per each admission period and recommended a minimum of two weeks for remediation between tests. The most recent results will be considered.

- Completion or enrollment/registered in the HES 102 Learning Strategies for Success in Health Care Careers course. Students must attain a “C” or higher for admission to the program. There is a process to request an exemption from the course. See an advisor for information.

IMPORTANT FINAL STEP:

- After all requirements above are met you must meet with an advisor and complete a Change of Major/Action Form between the 4th Monday in September, 2021 and the 3rd Wednesday in July, 2022.

The Nursing Program and the Division of Health Professions are committed to educating a workforce that mirrors the rich socio-ethnic culture of the communities we serve. Therefore, we endeavor to attract and recruit a diverse group of students for each incoming class.

ADDITIONAL PROGRAM INFORMATION

NOTE: Computer Requirements

All students are required to have a Windows compatible laptop (not a tablet) for examinations and other course requirements.

Waitlist Status

A primary waitlist is created for qualified Associate Degree applicants who are not initially accepted into the program. The waitlist is 50% of the program capacity. Once the primary waitlist is full, an alternate waitlist will be created. If there is an opening on the primary waitlist, a student from the extended waitlist will be moved to the primary waitlist. Students are admitted to the program from the primary waitlist on a space available basis.

Students, who are placed on the primary waitlist, and for whom a seat does not open during the current admission cycle, are given first option on admission for the following year. Students can only be deferred one time before being required to reapply. **Students who are accepted or are on the primary waitlist are also required to attend Orientation, TYPICALLY HELD IN MAY. There are no exceptions to this requirement.**

If you are placed on the waitlist, you may need to complete any new program admission requirements including grade requirements, TEAS score requirements, etc. This decision is made by the Nursing program Administrator only.

Health Requirements

Information regarding the College's health requirements will be sent to you upon your acceptance to the program. These requirements MAY DIFFER from the NECC requirements and are based upon our clinical affiliates' requirements. Information about the Program's Technical Standards which describe the physical and behavioral characteristic required to successfully complete the program are available [at our website](#)

CPR Certification

All nursing students must be CPR certified at the Health Care Provider or Professional Rescuer level and a copy must be on file prior to entering any clinical agency. Certification must be maintained throughout the program.

Criminal Offender Record Information (CORI) and Sex Offender Record Information (SORI)

Students interested in participation in an academic program that involves working with children, the disabled, the elderly, or a cooperative education experience or a program that includes a clinical affiliation with a private or public health care provider, may be required to undergo a Criminal Offender Record Information (CORI) check, a Sex Offender Registry Information (SORI) check, and/or a Criminal History Record Information (CHRI) check at the state or national level. Students will need to provide a government issued photo identification and sign a release form allowing the college to view the student's CORI or SORI reports. Depending on the contents of a student's CORI or SORI reports, participation in an academic program or a cooperative education experience or a clinical or practicum affiliation related thereto, may be denied. CORI checks may be performed pursuant to Mass. General Laws, Chapter 6, Sections 172(C), and consistent with guidelines promulgated by the Executive Office for Health and Human Services, and/or the Commonwealth's Department of Public Health. SORI checks may be performed pursuant to Mass. General Laws, Chapter 6, Section 172(C). CHRI checks may be performed based on the NH Code of Administrative Rules and state statutes to include RSA 106-B: 14 and RSA 106-B: 7, 1(b). For more information, contact the Registrar at 978-556-3700.

Clinical Affiliate Random Drug Screening Analysis Notification to Students

Please be advised that students enrolled in the following Health Professions programs are required to undergo and pass a drug screening analysis in order to be eligible for placement in a clinical facility. Students who are assigned to clinical education experiences at certain clinical facilities will be required to undergo and pass an additional random drug screening analysis in order to remain at that clinical facility. **Students who either fail to pass, or refuse to submit to, or fail to report within the required time frame for a drug screening analysis will be ineligible for clinical placement which in turn will affect their status in the program.** Health Profession programs that require drug screening analysis include: Dental Assisting, Paramedic Technology, Medical Assisting, Associate Degree Nursing, Healthcare Technician, Practical Nursing, Radiologic Technology, Sleep Technology, Respiratory Care, Public Health, Community Health Worker, Medical Coding, Medical Billing, and Medical Office Assistant.

Information about Licensure

MASSACHUSETTS

The Massachusetts Board of Registration in Nursing (Board), as a regulatory agency of state government, protects the health, safety and welfare of citizens of the Commonwealth by licensing qualified Registered Nurses and Practical Nurses in accordance with Massachusetts General Laws Chapter 112, sections 74, 74A and 76, and Board Regulations at 244 CMR 8.03 and 8.04. The initial applicant with one or more criminal conviction(s) in any state or federal entity, and/or with past pending disciplinary action against a professional/trade license/certificate must be

evaluated for compliance with the **Good Moral Character** licensing regulation. Access further information at: <http://tiny.cc/11afmz>

OTHER STATES

Other states have differing character/criminal background standards. Contact the Board of Nursing in the state you wish to license in for additional information PRIOR to entering the nursing program to determine if you are eligible.

Affirmative Action

For further information, please review at: <http://tiny.cc/ifbfmz>

CORE Academic Skill

Starting in the fall of 2014, any student enrolled in an associate degree program who is new to NECC and has no academic history at the college, must take at least one course designated as intensive in each of NECC's six core academic skills to graduate. In most cases, the program's core required courses include these intensive courses. Plan to see an advisor for more complete information about this graduation requirement.

**NURSING PROGRAM
TEST OF ESSENTIAL ACADEMIC SKILLS (TEAS)
FACT SHEET**

1. What is the Nursing Program Admission Test?

This test is an assessment of an applicant's scholastic aptitude. It is designed to predict academic readiness of an applicant prior to admission into the Nursing Program. The specific test used by NECC is the Test of Essential Academic Skills (TEAS).

2. Where can I take the test?

TEAS testing used to meet the criteria can be taken at Northern Essex Community College at the Academic Placement & Testing Center on either the Haverhill or Lawrence campus or remotely if proctored by Proctorio. If transferred in from another institution, TEAS scores are only accepted if proctored with Proctorio.

Only 2 attempts to obtain above scores allowed per each admission period and recommended a minimum of two weeks for remediation between tests. The most recent results will be considered.

3. What academic content areas will I be tested on?

The TEAS consists of four content areas: **Math, Reading, English, and Science.**

The **Math** subtest covers whole numbers, metric conversion, fractions and decimals, algebraic equations, percentages and ratio/proportion.

The **Reading** subtest covers paragraph comprehension, passage comprehension, and inferences/conclusions.

The **English** subtest measures knowledge of punctuation, grammar, sentence structure, words and spelling. The

Science portion of the test covers scientific reasoning science knowledge, biology, chemistry, anatomy and physiology, basic physical principles and general science.

4. Are there essay questions on this test?

No. This is an on-line test, consisting of all multiple-choice questions.

5. How long will it take me to complete the TEAS?

This test will take approximately four hours. Each of the four content area tests must be completed within a specified time.

6. Is there a particular score I must achieve on the TEAS?

You must achieve a minimum score of 58% on the individual total score and the following scores on the sub-scales:

TEAS Reading: 69%

TEAS Mathematics: 63%

TEAS Science 45%

TEAS English 60%

7. Is there any way that I can prepare for the TEAS?

Yes. There is a Pre-Test Study Manual that you may purchase to assist you in preparing for this test. The study manual provides sample questions and general information in the areas of Reading, Math, Science, and English. You may purchase this manual at the NECC Bookstore or online at [the ATI testing site](#). You may also purchase and take an Online TEAS Practice Assessment by going to [the ATI testing site](#).

NECC students, currently enrolled and seeking application to an NECC health program with a TEAS requirement, may request to participate in PLATO. PLATO is a free online TEAS test prep resource. PLATO courseware was developed to align with the strands and topics that are assessed on the high-stakes exams like the TEAS. It includes the four content areas of the TEAS: English, Reading, Science and Math. The preparation program is web-based and self-directed. Students can work on the program online, at home. *The program does not have TEAS practice tests.*

Students, who are interested in enrolling in PLATO, may request access by contacting the Center for Health Professions at centerforhealthprofessions@necc.mass.edu.

8. When will I take the TEAS?

The TEAS is administered on a regular basis. For more information, go to [the ATI registration page](#).

9. Is there a fee to take the TEAS?

Yes. **There is a non-refundable fee of \$94.00***. Registration and payment for the test are done on-line. For more information, go to [our Health Profession Testing site](#) that can be found at <http://www.necc.mass.edu/academics/testing/hptesting/>

***Note:** Fee subject to change on or after July 1st each year

10. What should I bring with me on the testing date?

- 2 forms of identification including a picture ID.
- Your ATI confirmation e-mail
- Your ATI username and password.

No water, food, calculators, beepers, or cell phones are allowed. As room temperature varies, it is suggested that you dress in layers to accommodate the environment.

11. How will I know how I performed on the TEAS?

Results will be available immediately. Students can access their score reports by logging onto [the ATI website](#).

12. How often can I take the TEAS?

An applicant may take the TEAS test a maximum of two (2) times during an admission cycle. Should a retest be required, the TEAS test may not be retaken sooner than two weeks from the previous test for a total of two times. The most recent test results will be used for that admission cycle only.

13. What happens if I miss the test?

If the testing session is missed, you will not be refunded.

Other information and understanding your TEAS scores is available at the [ATI Testing website](#): <https://www.atitesting.com/teas/register>