

**Bid # NECC22-FAC001 Janitorial Services**

Northern Essex Community College  
Haverhill, Massachusetts

**ADDENDUM NO 1**

**April 7, 2022**

**A. REVISIONS TO ADVERTISEMENT**

1. The bid period has been extended by 3 calendar days.

**SUBSTITUTE THE FOLLOWING SENTENCE OF THE ADVERTISEMENT:**

Sealed proposals will be received until **April 21, 2022 until 9:00am** at which time all proposals will be opened, read, and recorded.

**B. PRE-BID WALKTHROUGH ATTENDANCE**

1. The Pre-Bid Walkthrough Attendance List is attached.

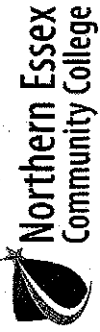
**C. BIDDER QUESTIONS**

1. The following addendum provides clarification and answers to bidder questions received by email.

**All other portions of the Bid Documents remain unchanged. Please be reminded to acknowledge this Addendum on the Pricing Sheet.**

--- END OF ADDENDUM NO.

1 -



NECC22-FAC001 Janitorial Services  
 Pre-Bid Attendance Form  
 Mon, April 4th, 9:00am

Business Name	Business Contact Name	Email	Phone
ENTERPRISE PROFESSIONAL SERVICES, INC.	STEPHAN SAIA	SSAIA@EPSMAIL.COM	(512) 433-9770
Olympic A K&S Company	Meghan O'Shea	Meghan.OShea@K&S-services.com	631-766-2241
Olympic A K&S Company	Travis Lambert	TRAVIS.Lambert@olympic.com	480-930-1730
Boston Quality Cleaning Services	Marti Paes	customer.care@bostonquality.com	781-443-5682
''	Jean Brito	wing services.com	781-443-4337
National Facility Services	Corey Amico	coreye@nfsincorp.com	(508) 294-6859
US Eco Product	Coreen Mades	Coreen@usecoproducts.com	978-457-9229
ACP Facility Svcs.	Don Ford-Hunt	dford.hunt@acfacility.com	978 289 2053
GDI Services	CHIP LAZZERRE	CHIP.LAZZERRE@GDI.COM	781-462-5446
Joseph Barnes	ABM	Joseph.Barnes@abm.com	617-582-3553
Joe Lops	ABM	joe_lops@abm.com	212-960-8985
Buffy Hampton	BBM	BuffyHampton@bostonbuildingmaintenance.com	617-455-1018
Pristine Preises	Behn Reynolds	preynoldse@pristinepreises.com	781-799-0591







**NECC22-FAC001**  
**Janitorial Services**  
Bid Questions and Answers

1. **Is the square footage that is provided in the bid accounting for the total square footage of the buildings, or just the cleanable space?** Total sq ft of the buildings is gross sq ft, not cleanable space.
2. **Can you provide a list of all current consumables along with usage amounts?** – The list of current consumables is not available as it is outsourced by the current provider. However approximate consumable cost is \$20K annually for the Haverhill campus and \$18K annually for the Lawrence campus.
3. **Do we need to maintain use of the current brands of consumables, or are alternative brands acceptable?** It is not necessary to maintain use of current brands. Alternative brands are acceptable as long as they are in compliance with the requirements outlined under the Products/Supplies section of Page 9 of the bid docs.
4. **Can you please provide a timeline for the performance of the bi-annual floor cleaning?** – Exact scheduling of these services will be determined by the NECC Contract Manager and scheduled with the awarded bidder as not to interfere with classes.
5. **Is the nightly cleaning restricted by any class schedules? If so, can you provide that schedule?** Service is required daily but exact hours are subject to change based on operating hours and class/event schedules. Class schedule for the Summer and Fall 2022 semesters are in the process of being finalized.
6. **Do the weekend schedules differ from the weekdays? If so, how?** – Weekend cleaning requirements are minimal and will be determined based on class/event schedules and coordinated by the NECC Contract manager and awarded bidder.
7. **How do Vacation and Holiday schedules affect the cleaning schedule?** The College holidays are outlined on the NECC Academic Calendar <https://necc.smartcatalogiq.com/2022-2023/Catalog/Academic-Calendar>. Cleaning services will not typically be required on the holidays outlined on the Academic Calendar unless otherwise determined by the Contract Manager.
8. **Would you prefer billing to be split into twelve monthly equal installments, or to be billed based on the actual services performed weekly?**- See Bid Docs, page 16, Section IV Performance Specifications, Sub section Payment Procedure and Terms.
9. **Does pricing that we provide need to include taxes?** – We are tax exempt
10. **The RFP states that vendor must demonstrate the capability to service NECC facilities seven days per week. Should we therefore assume that all Routine Cleaning tasks listed as “Daily” on pages 12-15 will be required seven days per week? Or are daily tasks required only five days per week?** As indicated on page 10 of the bid docs, Section III, Service and Staffing - Service is required daily but exact hours are subject to change based on operating hours and class/event schedules. Class schedules for the Summer and Fall 2022 semesters are in the process of being finalized. Weekend cleaning requirements are minimal and will be determined based on class/event schedules and coordinated by the NECC Contract manager and awarded bidder.
11. **Can you please provide consumables usage history both pre-pandemic and recent in order to develop a proper budget for Alternate 1?** Consumable cost is approximately \$20K annually for the Haverhill campus and \$18K annually for the Lawrence campus.
12. **Is the Bid Deposit based on the total base bid for Year 1 or for Years 1-3?** The bid deposit shall be for 5% of the value of the base bid. The base bid is years 1-3 but does not include the renewal years.
13. **Does NECC own any heavy cleaning equipment?** No
14. **When was the last time hard surfaces were deep cleaned or floors were stripped and waxed?** - These services are completed on a rotating schedule throughout the year as determined by the NECC Contract manager and scheduled as not to interfere with classes.
15. **The RFP requests a dedicated Account Manager for the duration of the Contract. Does the current contract include a dedicated Account Manager?** Yes
16. **Does NECC provide a vehicle/golf cart for the moving of trash and supplies across campus, or does vendor need to provide one?** – NECC does not provide a vehicle. Trash and Recycling dumpsters are within walking distance of all buildings.
17. **Will you please confirm window washing and floor projects such as stripping and waxing should be priced as additional line items and not included in the base cleaning cost?** See page 18 & 19 of the bid docs. These mandatory service components have their own itemized line on the pricing sheet.
18. **What's the current prevail wage for your current window washer?( usually two: One for high rise chair and lift then one for low-rise)** – See attached prevailing wage rate sheet.
19. **Can bosun chairs be used?** – No. Not all NECC building are equipped with OSHA regulated mechanisms to support these.

20. **Can water fed poles be used? (otherwise, all lift and ladder more expensive) - Yes**
21. **What is the total contract value for the 2018 award and associated period of performance? And is this inclusive of all options?** Per the public record law guidelines, please request this information through the NECC Records Access Officer (RAO) which can be found at the link: <https://www.necc.mass.edu/discover/public-records/>
22. **Is the scope of the 2018 contract identical to this scope? If not, will you please identify the differences between the two?** The scope of bid NECC22-FAC001 does not include two prior buildings located at Lawrence Riverwalk (LRW), 360 Merrimack St Lawrence, approx. 25,000 sq ft and Opportunity Works (HOW) 671 Kenoza St, Haverhill, approx. 13,000 sq ft. It does include new space at Haverhill Heights, 160 Merrimack St, Haverhill for approx. 15,000 sq ft. For specific information related to the 2018 contract, per the public record law guidelines, please request this information through the NECC Records Access Officer (RAO) which can be found at the link <https://www.necc.mass.edu/discover/public-records/>
23. **During the life of the previous order, did you descope due to COVID? If so, what reductions were made? And have those reductions remained consistent or have they been staffed back to original service levels?** Any adjustments in service due to Covid were temporary. We are back to the original service levels.
24. **May we provide two pricing options? One which matches the current staffing provided via the 32BJ seniority list and another that highlights our recommended staffing to meet the demands of the scope of work? This second pricing would be made with the understanding you are not satisfied with the current service and would allow us to meet the requirements and demands of the campuses per our walk through.** – Please submit one pricing option that includes recommended staffing.
25. **Who is the current vendor?** CSI International
26. **What are the current annual prices for each building, each special service and for the porters?** Per the public record law guidelines, please request this information through the NECC Records Access Officer (RAO) which can be found at the link: <https://www.necc.mass.edu/discover/public-records/>
27. **Is the current vendor or is NECC providing the cleaning supplies in the current contract?** The current vendor is providing the cleaning supplies.
28. **Is the current vendor a union company with SEIU 32bj?** The current janitorial service contract is outsourced by CSI International. It is unclear if they are currently utilizing SEIU 32bj union labor. NECC18-FAC002 Janitorial Services bid must conform to prevailing wage labor guidelines. All work performed under any contract resulting from this RFP must conform to Massachusetts General Laws, chapter 149 sections 26 and 27 for Prevailing Wage Rates. This schedule shall continue to be the minimum rate of wages for said employees during the life of this Contract including Contract extensions. Labor rates for functions not covered under prevailing wage laws must, at a minimum, meet and include the minimum wage rates established by the DLS. Any questions relative to the applicability of any wage rate shall be directed to the DLS.
29. **Are the employees of the current vendor members of SEIU 32bj?** – See answer to question #28
30. **What is the criteria for award? Are there minimum qualifications a bidder must meet in order to be eligible for award?** The Contract will be awarded to the Vendor who offers the best combination of price, capability and service options as determined by NECC.
31. **Does NECC prefer to award to a bidder that is experienced in servicing educational facilities in a campus setting?** The Contract will be awarded to the Vendor who offers the best combination of price, capability and service options as determined by NECC.
32. **Does NECC prefer to award to a bidder that is experienced in COVID-19 disinfecting techniques such as electrostatic sprayers and proper chemical usage?** The Contract will be awarded to the Vendor who offers the best combination of price, capability and service options as determined by NECC.
33. **The prevailing wage rates are not established beyond 2023. Will NECC allow price increases beyond 2023 based on the prevailing wage increase?** All bid prices shall remain firm for at least ninety (90) days after the bid closing date and throughout the Term of the Contract including renewal options.
34. **Can you provide the pricing sheet in excel format?** – We do not have the pricing sheet in an excel format.
35. **Is the current vendor providing any additional services related to COVID-19? If so, can you describe the extra services that are being provided?**- Yes, on an as needed basis.
36. **Can you list all bidders that attended the prebid conference.?** See attached bid walkthrough sign in sheet.
37. **Can you please itemize the square footage of flooring by VCT, Terrazzo, Carpet and other.?** This info is not available. Bid docs include building sq. ft. but does not detail flooring composition.
38. **It is stated that there are 110 Restrooms, what is the total count of sinks, toilets and urinals?** – We do not have this info available at this time.
39. **It states in the RFP that alternate 1 is for the vendor to supply consumable products, can you provide the campus population, students, faculty and administration?**- Current headcount including students, staff and faculty is approximately 4,500 people. Please note: this includes remote learners.

40. **As a general rule, cleaning chemicals are already included in the pricing, consumables are identified as trash liners, hand soap, paper towels, toilet paper, etc.** – The current provider includes cleaning chemicals as consumable items as far as pricing.
41. **What were the bid results last time this contract went out to bid including price breakdown by building?** Per the public record law guidelines, please request this information through the NECC Records Access Officer (RAO) which can be found at the link: <https://www.necc.mass.edu/discover/public-records/>
42. **How many staff members work daily? And for how many hours?** We currently have two day porters. One on each campus. The balance of this information is not available.
43. **Can you please provide the results for the most recent bid?** Per the public record law guidelines, please request this information through the NECC Records Access Officer (RAO) which can be found at the link: <https://www.necc.mass.edu/discover/public-records/>
44. **Approximate square footage is covered in the cleaning?**- The bid docs include gross building sq ft not cleanable space.
45. **Can you provide the break down of different types of flooring? I.e carpet, vinyl flooring, ceramic, etc** - No, bid docs include gross building sq. ft. but does not detail flooring composition.
46. **How many total bathrooms?**- See page 11 of bid docs.
47. **Can you please confirm the three (3) vendor provided references are each required to fill out the questions found on page 27 and 28 of the RFQ? Do these forms need to be original documents signed with ink or will electronic signatures from the references on this form suffice?** -Electronic signatures for these documents will be sufficient.
48. **Is NECC open to amending the 'Indemnity' language found on page 5 to present a more clear picture of 'College' activities versus 'Contractor' activities and who is responsible/accountable for issues arising from each? If so, when and how would you propose capturing that change? Would proposing a change of this nature via proposal constitute disqualification from the evaluation process? Or would it be considered a negative mark against a contractor during the evaluation process?** You can propose language but preference will be given to language in the bid.
49. **What is the contract value for the current janitorial services contract?** Per the public record law guidelines, please request this information through the NECC Records Access Officer (RAO) which can be found at the link: <https://www.necc.mass.edu/discover/public-records/>
50. **The General Provisions paragraph on Page 7 of the solicitation states, “All bid prices shall remain firm for at least ninety (90) days after the bid closing and throughout the Term of the Contract, including renewal options.” The Prevailing Wage Executive Order that is included with the solicitation states, “the Awarding Authority must request an updated wage schedule” within two weeks of each option period. It goes on to state, “Contractors are required to obtain the wage schedules from awarding authorities, and to pay no less than these rates to covered workers.” Will the contractor be allowed to request an increase in contract price based upon the prevailing wage increases each year?**- No
51. **Is the janitorial workforce operating under a Collective Bargaining Agreement (CBA)? If so, may we request a copy of the CBA?** The current janitorial service contract is outsourced by CSI International. It is unclear if they are currently operating under a CBA. NECC18-FAC002 Janitorial Services bid must conform to prevailing wage labor guidelines. All work performed under any contract resulting from this RFP must conform to Massachusetts General Laws, chapter 149 sections 26 and 27 for Prevailing Wage Rates. This schedule shall continue to be the minimum rate of wages for said employees during the life of this Contract including Contract extensions. Labor rates for functions not covered under prevailing wage laws must, at a minimum, meet and include the minimum wage rates established by the DLS. Any questions relative to the applicability of any wage rate shall be directed to the DLS.
52. **The bid due date of April 18 is a state holiday? Patriots Day?**- See Addendum #1
53. **Can you supply the pre-covid usage of supplies?** Consumable cost per is approximately \$20K annually for the Haverhill campus and \$18K annually for the Lawrence campus.
54. **The prevailing wage rates both indicate 100 Elliot Street Haverhill, however one indicates Central MA and the other suburban Boston. Which should we use?** – As indicated on the Prevailing Wage Rate sheets. Central Mass Rates are the Haverhill Campus services and Suburban Boston are the rates for the Lawrence Campus locations.
55. **The prevailing wage is only until 1/1/2023 what wage rate do we use for the remaining years?** – All bid prices shall remain firm throughout the Term of the Contract including renewal options. Any questions relative to the wage rate schedules can be directed to the DLS.
56. **Is the annual window cleaning for all sites or just the main campus?**- See page 11 and 18 of the bid for this info. It is for State owned buildings only.



CHARLES D. BAKER  
Governor

KARYN E. POLITO  
Lt. Governor

THE COMMONWEALTH OF MASSACHUSETTS  
EXECUTIVE OFFICE OF LABOR AND WORKFORCE DEVELOPMENT  
DEPARTMENT OF LABOR STANDARDS

Prevailing Wage Rates

As determined by the Director under the provisions of the  
Massachusetts General Laws, Chapter 149, Sections 26 to 27H

ROSALIN ACOSTA  
Secretary  
MICHAEL FLANAGAN  
Director

**Awarding Authority:** Northern Essex Community College

**Contract Number:**

**City/Town:** HAVERHILL

**Description of Work:** Misc Facilities Projects April 2020- Haverhill

**Job Location:** 100 Elliot Street

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Information about Prevailing Wage Schedules for Awarding Authorities and Contractors

- This wage schedule applies only to the specific project referenced at the top of this page and uniquely identified by the “Wage Request Number” on all pages of this schedule.
  - An Awarding Authority must request an updated wage schedule from the Department of Labor Standards (“DLS”) if it has not opened bids or selected a contractor within 90 days of the date of issuance of the wage schedule. For CM AT RISK projects (bid pursuant to G.L. c.149A), the earlier of: (a) the execution date of the GMP Amendment, or (b) the bid for the first construction scope of work must be within 90-days of the wage schedule issuance date.
  - The wage schedule shall be incorporated in any advertisement or call for bids for the project as required by M.G.L. c. 149, § 27. The wage schedule shall be made a part of the contract awarded for the project. The wage schedule must be posted in a conspicuous place at the work site for the life of the project in accordance with M.G.L. c. 149 § 27. The wages listed on the wage schedule must be paid to employees performing construction work on the project whether they are employed by the prime contractor, a filed sub-bidder, or any sub-contractor.
  - All apprentices working on the project are required to be registered with the Massachusetts Department of Labor Standards, Division of Apprentice Standards (DLS/DAS). Apprentice must keep his/her apprentice identification card on his/her person during all work hours on the project. An apprentice registered with DAS may be paid the lower apprentice wage rate at the applicable step as provided on the prevailing wage schedule. **Any apprentice not registered with DLS/DAS regardless of whether or not they are registered with any other federal, state, local, or private agency must be paid the journeyworker's rate for the trade.**
  - The wage rates will remain in effect for the duration of the project, except in the case of multi-year public construction projects. For construction projects lasting longer than one year, awarding authorities must request an updated wage schedule. Awarding authorities are required to request these updates no later than two weeks before the anniversary of the date the contract was executed by the awarding authority and the general contractor. For multi-year CM AT RISK projects, awarding authority must request an annual update no later than two weeks before the anniversary date, determined as the earlier of: (a) the execution date of the GMP Amendment, or (b) the execution date of the first amendment to permit procurement of construction services. Contractors are required to obtain the wage schedules from awarding authorities, and to pay no less than these rates to covered workers. The annual update requirement is not applicable to 27F “rental of equipment” contracts.
  - Every contractor or subcontractor which performs construction work on the project is required to submit weekly payroll reports and a Statement of Compliance directly to the awarding authority by mail or email and keep them on file for three years. Each weekly payroll report must contain: the employee’s name, address, occupational classification, hours worked, and wages paid. Do not submit weekly payroll reports to DLS. A sample of a payroll reporting form may be obtained at <http://www.mass.gov/dols/pw>.
  - Contractors with questions about the wage rates or classifications included on the wage schedule have an affirmative obligation to inquire with DLS at (617) 626-6953.
  - Employees not receiving the prevailing wage rate set forth on the wage schedule may report the violation to the Fair Labor Division of the office of the Attorney General at (617) 727-3465.
  - Failure of a contractor or subcontractor to pay the prevailing wage rates listed on the wage schedule to all employees who perform construction work on the project is a violation of the law and subjects the contractor or subcontractor to civil and criminal penalties.
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Classification	Effective Date	Base Wage	Health	Pension	Supplemental Unemployment	Total Rate
POWER SHOVEL/DERRICK/TRENCHING MACHINE <i>OPERATING ENGINEERS LOCAL 4</i>	12/01/2021	\$51.38	\$14.00	\$0.00	\$0.00	\$65.38
For apprentice rates see "Apprentice- OPERATING ENGINEERS"						
PUMP OPERATOR (CONCRETE) <i>OPERATING ENGINEERS LOCAL 4</i>	12/01/2021	\$51.38	\$14.00	\$0.00	\$0.00	\$65.38
For apprentice rates see "Apprentice- OPERATING ENGINEERS"						
PUMP OPERATOR (DEWATERING, OTHER) <i>OPERATING ENGINEERS LOCAL 4</i>	12/01/2021	\$33.69	\$14.00	\$0.00	\$0.00	\$47.69
For apprentice rates see "Apprentice- OPERATING ENGINEERS"						
ROLLER/SPREADER/MULCHING MACHINE <i>OPERATING ENGINEERS LOCAL 4</i>	12/01/2021	\$50.83	\$14.00	\$0.00	\$0.00	\$64.83
For apprentice rates see "Apprentice- OPERATING ENGINEERS"						
SPECIALIZED EARTH MOVING EQUIP < 35 TONS <i>TEAMSTERS JOINT COUNCIL NO. 10 ZONE B</i>	12/01/2021	\$36.24	\$13.41	\$0.00	\$0.00	\$49.65
SPECIALIZED EARTH MOVING EQUIP > 35 TONS <i>TEAMSTERS JOINT COUNCIL NO. 10 ZONE B</i>	12/01/2021	\$36.53	\$13.41	\$0.00	\$0.00	\$49.94
TRACTORS/PORTABLE STEAM GENERATORS <i>OPERATING ENGINEERS LOCAL 4</i>	12/01/2021	\$50.83	\$14.00	\$0.00	\$0.00	\$64.83
For apprentice rates see "Apprentice- OPERATING ENGINEERS"						
TRAILERS FOR EARTH MOVING EQUIPMENT <i>TEAMSTERS JOINT COUNCIL NO. 10 ZONE B</i>	12/01/2021	\$36.82	\$13.41	\$0.00	\$0.00	\$50.23
VAC-HAUL/CATCH BASIN CLEANING <i>TEAMSTERS JOINT COUNCIL NO. 10 ZONE B</i>	12/01/2021	\$36.24	\$13.41	\$0.00	\$0.00	\$49.65
<b>Window Washing</b>						
Ladder Work> 50Ft. RDA(chair work) Scaffold/Platform <i>SEIU 32BJ WINDOWASHER ALL OTHER JURISDICTIONS</i>	01/01/2010	\$22.57	\$3.48	\$0.81	\$0.00	\$26.86
Window Washer <i>SEIU 32BJ WINDOWASHER ALL OTHER JURISDICTIONS</i>	01/01/2010	\$20.52	\$3.48	\$0.81	\$0.00	\$24.81

Additional Apprentice Information:

Minimum wage rates for apprentices employed on public works projects are listed above as a percentage of the pre-determined hourly wage rate established by the Commissioner under the provisions of the M.G.L. c. 149, ss. 26-27D. Apprentice ratios are established by the Division of Apprenticeship Training pursuant to M.G.L. c. 23, ss. 11E-11L.

All apprentices must be registered with the Division of Apprenticeship Training in accordance with M.G.L. c. 23, ss. 11E-11L.

All steps are six months (1000 hours.)

Ratios are expressed in allowable number of apprentices to journeymen or fraction thereof, unless otherwise specified.

\*\* Multiple ratios are listed in the comment field.

\*\*\* APP to JM; 1:1, 2:2, 2:3, 3:4, 4:4, 4:5, 4:6, 5:7, 6:7, 6:8, 6:9, 7:10, 8:10, 8:11, 8:12, 9:13, 10:13, 10:14, etc.

\*\*\*\* APP to JM; 1:1, 1:2, 2:3, 2:4, 3:5, 4:6, 4:7, 5:8, 6:9, 6:10, 7:11, 8:12, 8:13, 9:14, 10:15, 10:16, etc.



CHARLES D. BAKER  
Governor

KARYN E. POLITO  
Lt. Governor

THE COMMONWEALTH OF MASSACHUSETTS  
EXECUTIVE OFFICE OF LABOR AND WORKFORCE DEVELOPMENT  
DEPARTMENT OF LABOR STANDARDS

Prevailing Wage Rates

As determined by the Director under the provisions of the  
Massachusetts General Laws, Chapter 149, Sections 26 to 27H

ROSALIN ACOSTA  
Secretary  
MICHAEL FLANAGAN  
Director

**Awarding Authority:** Northern Essex Community College

**Contract Number:**

**City/Town:** LAWRENCE

**Description of Work:** Janitorial Services

**Job Location:** 100 Elliott Street

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Information about Prevailing Wage Schedules for Awarding Authorities and Contractors

- This wage schedule applies only to the specific project referenced at the top of this page and uniquely identified by the “Wage Request Number” on all pages of this schedule.
  - An Awarding Authority must request an updated wage schedule from the Department of Labor Standards (“DLS”) if it has not opened bids or selected a contractor within 90 days of the date of issuance of the wage schedule. For CM AT RISK projects (bid pursuant to G.L. c.149A), the earlier of: (a) the execution date of the GMP Amendment, or (b) the bid for the first construction scope of work must be within 90-days of the wage schedule issuance date.
  - The wage schedule shall be incorporated in any advertisement or call for bids for the project as required by M.G.L. c. 149, § 27. The wage schedule shall be made a part of the contract awarded for the project. The wage schedule must be posted in a conspicuous place at the work site for the life of the project in accordance with M.G.L. c. 149 § 27. The wages listed on the wage schedule must be paid to employees performing construction work on the project whether they are employed by the prime contractor, a filed sub-bidder, or any sub-contractor.
  - All apprentices working on the project are required to be registered with the Massachusetts Department of Labor Standards, Division of Apprentice Standards (DLS/DAS). Apprentice must keep his/her apprentice identification card on his/her person during all work hours on the project. An apprentice registered with DAS may be paid the lower apprentice wage rate at the applicable step as provided on the prevailing wage schedule. **Any apprentice not registered with DLS/DAS regardless of whether or not they are registered with any other federal, state, local, or private agency must be paid the journeyworker's rate for the trade.**
  - The wage rates will remain in effect for the duration of the project, except in the case of multi-year public construction projects. For construction projects lasting longer than one year, awarding authorities must request an updated wage schedule. Awarding authorities are required to request these updates no later than two weeks before the anniversary of the date the contract was executed by the awarding authority and the general contractor. For multi-year CM AT RISK projects, awarding authority must request an annual update no later than two weeks before the anniversary date, determined as the earlier of: (a) the execution date of the GMP Amendment, or (b) the execution date of the first amendment to permit procurement of construction services. Contractors are required to obtain the wage schedules from awarding authorities, and to pay no less than these rates to covered workers. The annual update requirement is not applicable to 27F “rental of equipment” contracts.
  - Every contractor or subcontractor which performs construction work on the project is required to submit weekly payroll reports and a Statement of Compliance directly to the awarding authority by mail or email and keep them on file for three years. Each weekly payroll report must contain: the employee’s name, address, occupational classification, hours worked, and wages paid. Do not submit weekly payroll reports to DLS. A sample of a payroll reporting form may be obtained at <http://www.mass.gov/dols/pw>.
  - Contractors with questions about the wage rates or classifications included on the wage schedule have an affirmative obligation to inquire with DLS at (617) 626-6953.
  - Employees not receiving the prevailing wage rate set forth on the wage schedule may report the violation to the Fair Labor Division of the office of the Attorney General at (617) 727-3465.
  - Failure of a contractor or subcontractor to pay the prevailing wage rates listed on the wage schedule to all employees who perform construction work on the project is a violation of the law and subjects the contractor or subcontractor to civil and criminal penalties.
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<b>Classification</b>	<b>Effective Date</b>	<b>Base Wage</b>	<b>Health</b>	<b>Pension</b>	<b>Supplemental Unemployment</b>	<b>Total Rate</b>
<b>Janitorial (Cleaning)</b>						
Cleaner, Janitor, Porter >29 Hrs/Wk. <i>SEIU 32BJ JANITORIAL SUBURBAN BOSTON</i>	01/01/2022	\$16.89	\$6.40	\$0.60	\$0.00	\$23.89
	01/01/2023	\$17.39	\$6.61	\$0.60	\$0.00	\$24.60
Cleaner, Janitor, Porter 29 Hrs. or less/Wk. <i>SEIU 32BJ JANITORIAL SUBURBAN BOSTON</i>	01/01/2022	\$16.64	\$-	\$0.60	\$0.00	\$17.24
	01/01/2023	\$17.14	\$-	\$0.60	\$0.00	\$17.74

**Additional Apprenticeship Information:**

Minimum wage rates for apprentices employed on public works projects are listed above as a percentage of the pre-determined hourly wage rate established by the Commissioner under the provisions of the M.G.L. c. 149, ss. 26-27D. Apprenticeship ratios are established by the Division of Apprenticeship Training pursuant to M.G.L. c. 23, ss. 11E-11L.

All apprentices must be registered with the Division of Apprenticeship Training in accordance with M.G.L. c. 23, ss. 11E-11L.

All steps are six months (1000 hours.)

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\*\* Multiple ratios are listed in the comment field.

\*\*\* APP to JM; 1:1, 2:2, 2:3, 3:4, 4:4, 4:5, 4:6, 5:7, 6:7, 6:8, 6:9, 7:10, 8:10, 8:11, 8:12, 9:13, 10:13, 10:14, etc.

\*\*\*\* APP to JM; 1:1, 1:2, 2:3, 2:4, 3:5, 4:6, 4:7, 5:8, 6:9, 6:10, 7:11, 8:12, 8:13, 9:14, 10:15, 10:16, etc.